

LETTER OF UNDERTAKING

I, _____ residing at _____
(Full name)

(Address)

(title/rank)
of _____ in _____
(mission) (locality of Mission)

wish to sponsor the temporary entry to and/or stay in Turkey of the person whose details are set out below as a private servant and in doing so I undertake that:

- > The person concerned will be engaged in solely full-time domestic duties in my household while in Turkey and will not be engaged in any form of alternative employment or enroll in any full-time study;
- > I will be responsible for ensuring that the travel documents of the person are at all times valid;
- > I will not transfer the person concerned from my household to the other household of another diplomatic agent in Turkey without express consent of the Ministry of Foreign Affairs;
- > I will be responsible for arranging the departure of the person from Turkey upon the expiry of the approved period of stay and will meet all the costs thereof unless the Ministry of Foreign Affairs' agreement on the transfer of the person concerned from my household to the household of another diplomatic agent in Turkey is secured ;
- > I will ensure that the Ministry of Foreign Affairs, Deputy Directorate General of Protocol (PDGY) is informed by a Note, of the private servant's departure from Turkey and that the identity card is returned;
- > I confirm that the private servant is fully covered by a Turkish health insurance policy in case her/his social insurance (out of Turkey) does not cover health insurance in Turkey;
- > I confirm that in case the private servant is not covered by social security in his/her country of origin or in my home state, I will take required steps so that the obligatory social security provisions stemming from the Turkish laws and the Social Security Authority (SGK) regulations will apply.

Name of the private servant : _____
Nationality : _____
Date and place of birth : _____
Date of arrival in Turkey : _____
Date : _____
Place : _____

Signature of Sponsor

Approved by the Ministry of Foreign Affairs

Ankara, _____ (Date)

Seal of Mission

Signature-Seal